

HOTEL AND SERVICED-APARTMENT PROJECTS

Hotel Mirror Room-Schedule Brief

Group room types, quantities, elevations, guest operation and supply controls before requesting a project quotation.

1. Project overview

Project / property _____	Destination market _____
Buyer / decision owner _____	Target quotation or sample date _____

2. Room-type schedule

3. Shared program rules

☐ Wall-switch operation	☐ Integrated control
☐ Task-light priority	☐ Ambient halo
☐ Anti-fog intent	☐ Accessible-room variants
☐ Room / type carton labels	☐ Spare-unit planning

4. Files available

☐ Room schedule	☐ Bathroom elevations
☐ Vanity details	☐ Electrical plan
☐ Finish schedule	☐ Packaging / delivery instructions

Open coordination questions

Record different room conditions, installation responsibility, access constraints and the preferred next step.

CONFIRMATION BOUNDARY

This worksheet prepares a first discussion. Final dimensions, electrical configuration, testing and certification scope, price, MOQ, production schedule, warranty, packaging and delivery terms are confirmed for the selected configuration and written quotation.